

# Crofton Hammond Infant School

## SCHOOL PROSPECTUS



**Crofton Hammond Infant School**  
**Mancroft Avenue, Stubbington**  
**Fareham, Hampshire**  
**PO14 2DE**  
**01329 663733**  
**[www.croftonhammond-inf.hants.sch.uk](http://www.croftonhammond-inf.hants.sch.uk)**

# 1. WELCOME TO CROFTON HAMMOND INFANT SCHOOL



We would like to welcome you and your child to our school and hope that you will find that the information in this booklet will give you a real flavour of Crofton Hammond Infant School.

At Crofton Hammond Infant School we provide a happy, exciting and nurturing environment, with a curriculum tailor-made to your child so that they begin their journey towards a life-long love of learning. We achieve this through a partnership with you and your child where, together, we understand the academic, social and emotional needs that lead to good learning. The school is continually developing as a learning environment, not just for the children, but also for the staff.

We are committed to developing the children's thinking and problem solving abilities, alongside a strong focus on the basic skills, which are the building blocks for life. We provide a varied and exciting curriculum which uses the outdoors, through our forest school, and the children experience a wide range of off-site visits and visitors to the school.

Children and staff are valued as individuals. Children are encouraged to take responsibility for their own actions and to develop a positive attitude towards their role as members of the school, the community, their country and the wider world. We are proud of the way we support specific groups of children, for example those with parents in the services.

The school has an ICT suite with portable laptop computers, I-Pads and interactive whiteboards in each classroom. Our library is well stocked. Our extensive school grounds include a 'climbaround,' a jungle trail, a play train, an amphitheatre, a climbing wall, an outdoor classroom and a designated 'Forest' for outdoor learning.

We are committed, in partnership with you, to ensuring that your child's experience of school is a happy and successful one. Our vision statement is: *Crofton Hammond Infant School aims to provide a successful and challenging learning environment in a happy, caring and fulfilling atmosphere supported by staff, family and the community.*

This prospectus provides more detailed information about our school and we would also encourage you to visit our website to get a feel for the school in action. If, after reading this, you still have unanswered questions then please do not hesitate to contact us.

Sian Hosmer  
Headteacher

## 2. CROFTON HAMMOND INFANT SCHOOL'S VALUES

We are Crofton Hammond Learners. We are.....

### CURIOUS

- We ask questions
- We are creative
- We investigate our own ideas

### ADVENTUROUS

- We are not afraid to 'have a go'
- We don't give up when things go wrong
- We are confident

### CARING

- We are kind and respect each other
- We are honest and truthful
- We are responsible for ourselves, each other and our world

### AMBITIOUS

- We are happy and enthusiastic learners
- We learn from our mistakes
- We work hard to be the best that we can be

### UNIQUE

- We are proud of what makes us individual
- We are all important - whoever we are
- We know that our voice matters

..... and we know how to have fun!



### 3. OUR SCHOOL

We are an infant school catering for children from 4-7 years old. Currently the school has six classes, two for each year group:

Total number of pupils on roll as at September 2022 is 176;

- Reception            4-5 years old (59 pupils)
- Year 1                5-6 years old (57 pupils)
- Year 2                6-7 years old (60 pupils)

Children will spend an academic year in each year group.

This enables us to create the learning environment best suited to each age group.

The children will transfer to the Junior School in the autumn term at the end of Year 2, the academic year in which they are seven. Parents will be informed of the admission policy for Crofton Hammond Junior School and the transfer arrangements prior to their implementation.

The school sessions are **morning: 8.50 am – 12.00 noon** and **afternoon: 1.05 pm – 3.20 p.m.**

Registration, assemblies and breaks take place within the above times.



## 4. ADMISSION POLICY AND ARRANGEMENTS

Crofton Hammond Infant School will adhere to Hampshire County Council's Admission Policy for Community and Voluntary Controlled Primary and Infant Schools 2023-2024 for allocating places in the main admissions round for entry to Year R in September 2023. A copy of the policy is available on the school website.

The published admission number (PAN) for Crofton Hammond Infant School in Year R, for 2023-2024, is **60**.

*Does my child have to start school in September?* No. By law, children have to be in full-time education at the beginning of the term following their fifth birthday. However, Crofton Hammond Infant School offers places to children from the beginning of the autumn term (1<sup>st</sup> September 2023) following their fourth birthday. For the vast majority of children this is the usual approach, however, flexibilities exist for children whose parents do not feel they are ready to begin at this point. For further information, please speak to the School Office.



## 5. STARTING SCHOOL

When your child has been given a place at our school, you will be notified of our induction programme, which consists of:

- Staff visiting your child at their pre-school.
- Your child visiting with their pre-school, where possible.
- You and your child coming to a series of sessions in June and July to allow your child to meet the other children they will be with in September, and to provide an opportunity for you to learn more about the school, the education the school offers and services that are available.
- A home visit in September prior to starting school.

Children transferring into Years 1 or 2 from other schools, will have an appropriate induction package designed to enable them to settle into school, make friends and build on previous experiences.



## 6. THE CURRICULUM

The school curriculum is designed to be broad and balanced. The main aims of the curriculum are that children will:

- Learn strong social skills and be able to interact well with other children.
- Learn numeracy and literacy skills.
- Develop the ability to question, investigate and evaluate.
- Express themselves creatively in a variety of forms.
- Develop physical skills and be aware of healthy living.
- Foster an enjoyment of learning.
- Have opportunities to improve their social, moral, cultural and spiritual development.
- Know how to keep themselves, and others, safe.

We make extensive use of our beautiful school grounds which include an outdoor classroom, our very own 'forest' and large playing fields. Children also make local visits to extend and develop their interest and are taught and learn through practical experiences where possible. Staff ensure that children's learning is as active and engaging as possible.

The Foundation Stage curriculum taught follows on from work in pre-schools.

**Early Learning Goals** encompass:

- Personal, social and emotional development
- Physical development
- Communication and Language
- Literacy
- Mathematics
- Understanding the world
- Expressive Arts & Design

In early Years the teachers plan a curriculum that follows the Statutory Framework for EYFS but is also individual for each child and our cohort. Alongside discreet phonics, reading and maths teaching the children are given the opportunity to learn and explore through their play, gaining vital skills such as resilience, problem solving and independence. Adults work alongside to help them achieve carefully planned next steps and develop new friendships. Our environment is planned to provide challenge for all whilst igniting imagination and love of learning.



**In Years 1 and 2** the National Curriculum is taught. The subjects covered are:

- Mathematics
- English
- Science
- Computing
- Religious education
- Art
- Design technology
- History
- Geography
- Music
- Physical Education
- PSHE
- P4C (Philosophy For Children)

Teaching takes place in whole class situations, groups (mixed ability and friendship) and individually, as appropriate to the subject. Children may also work in groups across the year group. Subjects may be taught separately or integrated with other subjects through topics.

Information to Parents: The school works hard to communicate with parents. We do this by:

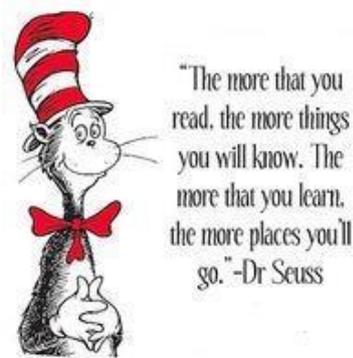
- Termly Parent-Teacher Interviews.
- Curriculum meetings to outline work to be covered. For those unable to attend, information will be sent home.
- Workshops to explore particular curriculum areas with parents.
- Annual written reports.
- A parent text and email service.
- In Year R, the use of 'Tapestry', an electronic learning journey.
- A private Facebook page.

Assessment: Assessment is undertaken by staff through talking to your child and watching them at work and at play. This helps the staff to:

- Celebrate success and identify the next steps for your child by setting targets for their development and improvement.
- Ensure your child's happiness in school through carefully structuring learning and social opportunities.
- Develop your child's independence in study and personal and social skills.
- Inform you of your child's progress in school and discuss targets for their development at home.
- A statutory Reception Baseline Assessment takes place within the first six weeks of school.

End of Key Stage 1 assessments take place in Year 2 during the summer term and the statutory Phonics Assessment takes place in Year 1. Assessment helps staff identify children's strengths and weaknesses.

## The Teaching of Reading at Crofton Hammond Infant School



Ensuring that all children who leave our school as confident and engaged readers is fundamental to our approach to reading at Crofton Hammond Infant School. We not only want our children to be **able** to read but we also want children who **choose** to read.

Early Years: In Early Years we teach many of the pre-reading skills needed to become good readers, including work on rhyme and rhythm. The children will also learn how to tell a story from a picture book and recall and recount what has happened in the story. This stage of reading is very important in ensuring that children develop an understanding of story and also helps them become good writers later on.

Children in Early Years have a daily phonics lesson, using a programme called 'Bug Club', which is a synthetic approach to the teaching of phonics. In these lessons children will learn how to recognise both the name and the sound of individual letters, sounds made by two letters (digraphs i.e. 'sh') and sounds made by three letters (trigraphs i.e. 'str'). They will be taught to apply this knowledge to reading and writing.

Once a child is confident at using their phonics they will begin to bring home phonetically decodable books, along with individual words to learn that cannot be sounded out, for example 'the', 'who' which are known as 'common exception' words. Once they are confident with these books they will also choose books which will require them to use their knowledge of key words and develop their comprehension skills. On our website there is more information on phonics for parents, including a phonics workshop, to help ensure you are using the correct 'pure' sounds.

We do not use one specific reading scheme in our school, preferring to choose books from a range of different schemes in order to appeal to as many different reading tastes as possible. However our books are carefully ordered and chosen to match the child's current sound knowledge.

Year 1: In Year 1 the children will begin guided reading sessions in small groups of similar reading ability. During these sessions children share the same text, and, as well as reading the text, will also learn about inference and different aspects of spelling and grammar. The book chosen for this session is often at a slightly more challenging level than they would have for their independent reading.

Children in Year 1 continue to have a daily phonics lesson, which becomes gradually more complex and challenging. The National Phonics Assessment takes place during Year 1 and this helps us to find out which children need extra support with their phonic skills.

Year 2: Guided reading continues in Year 2 and during this year children are encouraged to become more independent and take more responsibility for changing their books and writing in their reading journals. It is during this year that children will be taught more formal library skills and begin to know their way around a library.

Although there is still an emphasis on phonics in Year 2 the children begin to learn complex spelling patterns and families and have weekly spellings to learn, which help with their reading and their writing.

Assessment of Reading: As children move through their reading journey, they are constantly assessed to ensure that the books contain a range of sounds your child is already familiar with and some newly taught ones – to ensure appropriate level of challenge. We regularly assess using Bug Club benchmarking, then in Year 2 use a scheme called PM Benchmark. These schemes also assess children’s understanding and recall of what they have read. It might be that some children require extra support with reading and this is sometimes given to individual children before school, or as part of the school day. We always encourage parents to support with hearing reading at home as we know that it is often the children who read the most at home who make the best progress in reading.

Each child has their own ‘Reading Record’ which is used to record books that they have read and how well they have managed. We also ask parents to keep a record in this book of when they have read with their child and note any strengths or concerns.

In addition to our own continuous assessment of a child’s ability in reading, we are also required to do more formal, statutory assessments of children’s reading ability. The first of these happen in Early Years when a child’s progress in reading is measured against the EYFS expectations.

In Year 1 the children’s phonic understanding is assessed with the Phonics Assessment. The results of this is shared with parents and also used to ensure any gaps in learning are addressed.

Year 2 children will take part in the end of Key Stage 1 Statutory Assessments (SATs), one of which is in reading. This helps to identify if they are in line with, beyond or below Age Related Expectations for children of a similar age.

The School Library: Each child is entitled to borrow two books from the library at any given time. These are changed regularly in school.

We also teach children library skills as part of the reading curriculum and host yearly events, such as the Winter Warmer, where children come into school in the evening in their pyjamas and share books with their parents over a mug of hot chocolate!

Every year we hold a different kind of 'Reading Challenge' which helps to encourage the children to read and offers small rewards and incentives.

## 7. STATEMENTS AND POLICIES



### **Statement on Safeguarding Children**

Crofton Hammond Infant School is committed to safeguarding children and promoting the welfare of children and young people / vulnerable adults and expects all staff and volunteers to share this commitment. We follow the procedures set out by the Local Authority and take account of guidance issued by the Department for Education and Skills. We will ensure that our recruitment and selection practices reflect our commitment. All staff and volunteers in school are subject to employment and Disclosure Barring Service checks. All staff are required to be familiar with the Keeping Children Safe in Education document.

### **Statement on Race Equality**

The school is opposed to any direct or indirect discrimination based on race, colour, ability, ethnic or national origin, and will deal immediately with incidents in line with DfES and HCC guidance for primary school children.

### **Statement on Equal Opportunities**

Our policy states that equal opportunities is central to the philosophy, ethos, climate and working conditions of all members of the school community. Therefore, at Crofton Hammond Infant School, we do not discriminate against anyone, be they staff or pupil, on the grounds of their gender, ethnicity, religion, ability or age.

### **Relationship and Sex Education**

This policy is a statement of the aims and strategies for the teaching and learning of Relationship and Sex Education at Crofton Hammond Infant School.

Principles: The Governors of Crofton Hammond Infant School have based this policy on a desire to increase the children's understanding of themselves as human beings, to overcome ignorance and avoid exploitation.

Aims:

- To reduce children's anxieties and increase their self-esteem.
- To help children to keep themselves safe and well.
- To promote the ability to make informed decisions about undesirable approaches.
- To facilitate communication on sexual matters in response to children's questions where appropriate.

### **Religious Education**

We follow the agreed Hampshire syllabus which reflects the fact that religious traditions in Great Britain are mainly Christian, whilst taking account of the other principal religions represented in our country.

### **Collective Worship**

In accordance with the Education Act 1988, there is an Assembly each day. The assemblies are non-denominational in character, appropriate for the age of our pupils. They aim to develop a sense of shared values.

Parents may, however, withdraw their children from religious education or collective worship and arrangements will be discussed on an individual basis.

### **SMSC Vision Statement**

At Crofton Hammond Infant School we recognise the importance of developing every child's spiritual, moral, social and cultural values and the significant part that these play in their ability to learn and achieve. We also believe that these values should underpin our whole school ethos and are important for creating an environment where children thrive. We therefore aim to provide an education that provides pupils with opportunities to explore and develop their own values and beliefs, spiritual awareness, high standards of personal behaviour, a positive caring attitude towards other people, an understanding of their social and cultural traditions and an appreciation of the diversity and richness of the cultures. All areas of the curriculum contribute to a child's spiritual, moral, social and cultural development and opportunities to develop this are planned into each area of the curriculum. Each year there are several whole school events that contribute to children's SMSC development as well as regular assemblies.

## **Our Special Educational Needs Policy**

It is our aim to meet the needs of all children, as an inclusive school. Children do not all progress or develop at the same rate. Some children need a period of time to internalise new ideas whilst others absorb new ideas quickly. We are able to identify your child's needs through close monitoring and assessment of their progress and through discussions with you.

Usually any special needs are met within the class through a Personal Plan which identifies the next steps for your child to achieve and the teaching or opportunities that need to be offered to ensure success. You will be made aware of any concerns, and these will be discussed with you. All children are set personal targets, and are supported to achieve their goals. Teaching Assistants or the Class Teacher can be involved in the delivery of these programmes.

At times it may be necessary for staff to seek advice from other professionals in the field. The Educational Psychology Service regularly gives help and advice for support in the classroom.

Parents are always fully involved in discussions about the progress of their child. These may generate suggestions for ways in which their child can be supported at home. Parents concerned about their child's progress are encouraged to discuss it with the class teacher or the Headteacher.

The school's SEN (Special Educational Needs) Policy complies with the Special Needs Code of Practice. A copy is available on our website.

### **Access for Pupils with Physical Disabilities**

The school liaises with the Local Authority and health service to provide such facilities as necessary to enable pupils with physical disabilities to attend the school. The school takes every measure to ensure such pupils are treated as favourably as everyone else and have equal access to all areas of the curriculum. Provision of a wheelchair ramp is available in school. Details of the School's Disability Access Plan may be obtained from the School Office.

Children are expected to respect and value themselves and others. We believe that achievement and good behaviour reinforced positively, is the best way to encourage children to value themselves and the school community to which they belong.

Parents are informed of any incidents that are considered to be unacceptable. Ways forward will be discussed with the child and parent, in line with the school Well-Being and Behaviour Policy. A copy is available on our website.

## **School rules**

The rules of the school are designed to ensure that your child can live in the school community happily and safely.

The basic rule is that children behave in a way which shows consideration and concern for the safety and well-being of themselves and others. At the beginning of each year the children are able to discuss the rules that will help to ensure caring and thoughtful attitudes are fostered in the school. We also share the School Values as outlined in our 'Crofton Learner' document.

We encourage children to:

- Be kind to each other and themselves.
- Build up good relationships.
- Settle differences of opinion by discussion.
- Walk when moving around the school.
- Develop self – discipline.

At the start of Years 1 and 2, you will be notified of the day your child has PE, but PE kits remain in school and go home during the holidays to be washed.

We ask that children do not wear jewellery. Any jewellery worn must be removed for PE, including earrings. Please ensure that on PE days earrings are either not worn, or that your child is able to remove them for themselves.

## **Exclusion**

In the unlikely event of exclusion being necessary, this will be in accordance with the arrangements laid down by the Authority. Parents have the right to make representations to the School Governors. A copy of the Regulations can be seen at the school office.

## **Freedom Of Information**

Crofton Hammond Infant School have always welcomed the opportunity to be open and accountable and to encourage the public's participation in local issues. The Freedom of Information Act 2000 takes this one step further, by giving you the right to gain access to information held by Crofton Hammond Infant School in two ways.

We are already required by the Act to maintain a 'publication scheme', which details all the information we publish or intend to publish. You have the right to request recorded information and we will have to comply with the Act when responding.

If you request information found in our publication scheme, the scheme will give details of whether it is available free of charge or for a fee: our publication scheme is available in the school office.

If you request information not contained in the publication scheme, we may charge you a fee, as laid down in the Department for Constitutional Affairs regulations. If you refuse to pay the fee, we can refuse to supply the information.

To request information under the Act you must apply in writing. When we receive your request, we must respond as soon as possible and normally within 20 working days.

To help us process your request quickly, please clearly mark any correspondence "PUBLICATION SCHEME REQUEST" in capitals and send your request to:

Crofton Hammond Infant School  
Mancroft Avenue  
Stubbington  
Fareham  
PO14 2DE

### **Community Cohesion**

We have links with Holy Rood Church and we visit them throughout the year as part of our curriculum and our Harvest Festival for the children is led by the Vicar.

We have good links with the local Community Safety Officers and our Community Police Officer as well as Fareham Fire Service. All these groups regularly work with our children in school.

Students from local secondary schools and colleges attend work experience placements and training courses here.

### **Crofton Cluster of Schools**

We have strong links with our Local Authority Cluster Group of Schools which includes:

- Crofton Hammond Infant School
- Crofton Hammond Junior School
- Crofton Anne Dale Infant School
- Crofton Anne Dale Junior School
- Crofton Secondary School
- Baycroft Special School

The Headteachers of these schools meet regularly to plan cluster group activities and we share the cost of funding our Cluster Parent Support Adviser, Lisa Noice. We work particularly closely with our Junior School and have a comprehensive transition programme to prepare children for their next school.

## **8. MEDICAL MATTERS**

### **Medical/Health Matters**

Chat Health is a school nursing text message advice service available to all parents and carers of children 0-19 in Hampshire. Their contact number is 07507 332417, which is manned 09:00-16:30 Monday to Thursday and 09:00-16:00 on Friday.

Children can have hearing and vision tested at the request of parent, teacher, GP or School Doctor. Please let us know if any health problems should arise.

When cases of head lice are reported to us, we inform all parents, to enable parents to check hair. Please check your child's hair regularly for head lice.

If your child suffers from any allergies, please inform your child's class teacher and school office staff, as this may have implications for school meals.

### **Medicines**

Where your child has an ongoing condition (for example asthma, epilepsy, diabetes, eczema) we are able to support the administration of medication at school to help regulate this condition. This is also applicable to any children with allergies that may require medication. You will be asked to complete a health plan form to provide full information regarding your child's health condition.

On the occasions where your child does require non-routine medicine during the school day (for example paracetamol, allergy relief), we are able to assist children with self-medication as required.

Any medication provided for school, should be clearly marked with the child's name and dosage, and handed into their class teacher. Consent also needs to be provided via a completed administering medicines form.

### **Accidents**

We have paediatric First Aiders on site and staff are trained in basic First Aid.

First Aid is given in cases of minor accidents. Parents or guardians will be informed if further treatment is considered necessary. However, should we be unable to contact you, we would ensure that your child receives any treatment necessary.

Please ensure contact telephone numbers are current and any changes are notified to the School Office as soon as possible.

## 9. SCHOOL GROUNDS

We are a BRONZE accredited school within the Modeshift STARS scheme which means we strive to demonstrate excellence in promoting and using sustainable modes of travel. We currently participate in the Walk to School challenge WOW, which means children who come to school either by bike, scooter, walking or parking & striding, twice a week for the whole month will receive a badge.

### **Cycle and Scooter Stands**

We are pleased to have both cycle and scooter stands for children to use outside our hall and year 1 area. Please note there is no cycling or scooting permitted on school grounds (this includes the paths and road into the school car park).

### **Transport and Parking**

There is currently a voluntary one – way system for traffic in Mancroft Avenue. This system operates between 8.30 am and 9.15 am and 3.00 pm and 3.45 pm. This entails all traffic entering Mancroft Avenue from Bells Lane and exiting on to Moody Road. The advantage of this system is to make it safer for your child to come into school. We would be grateful for your co-operation in this matter.

*Please remember that entering the school grounds in a car, or parking within the school grounds, is not permitted at any time of the day, without prior permission.*

*The landlord at the Crofton Pub has kindly agreed that parents may park on his site at the beginning and end of the school day.*

### **Climbaround**

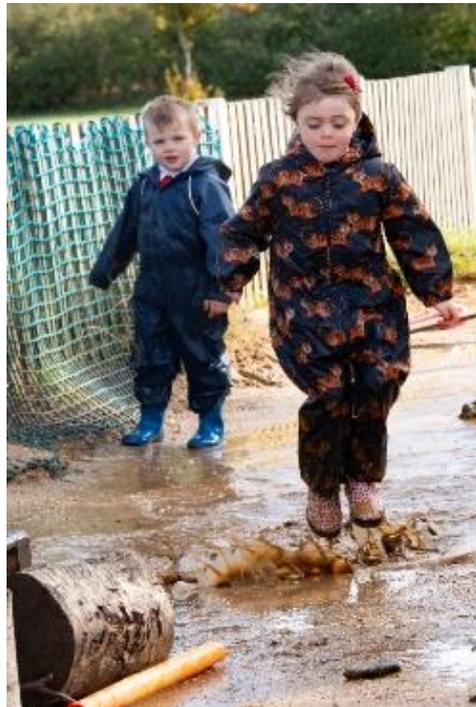
Children are only permitted to use the Climbaround and other outside play equipment during the School Day when supervised by a member of staff.

### **Dogs**

In the interests of hygiene, dogs are not allowed on the school premises or grounds, with the exception of guide dogs. However, you may tie them up at the school gate whilst you are on the premises, as long as they are well-behaved and do not pose a danger to children.

## No Smoking Policy

Crofton Hammond Infant School operates a 'No Smoking Policy' on its school site.



## 10. GENERAL INFORMATION

### Educational School Visits

Educational visits are regularly undertaken to support the curriculum.

These activities are not compulsory and parents will be asked to make a voluntary contribution to cover the cost of the trip. However without such contributions, visits of this kind would not be possible. There is no profit made on educational trips. You will be notified in advance, by letter, of the details and cost of the visit and you will be asked to sign a consent form. There will be no charge for children of families who are entitled to Benefit Based Free School Meals (not Universal Free School Meals).

Hampshire Education Authority has automatic insurance cover for off-site activities. Details of the cover are available in the School Office.

### School Uniform and Accessories

The wearing of school uniform is voluntary, but should you wish your child to wear appropriate items the uniform is as follows:

- Winter: Scarlet sweatshirts or cardigans with grey trousers or skirts and white polo shirts. Dark coloured jogging pants may also be worn.
- Summer: Red and white checked dresses, or grey shorts and white polo shirts
- P.E. Kit: Red shorts, white round neck t-shirt, plimsolls/trainers, plus tracksuit bottoms and a jumper for colder months. PE kits are not required until Year 1.

Polo shirts, cardigans and sweatshirts bearing the school logo together with P.E. shorts and book bags are available on-line from Marks and Spencers and also from Skoolkit in Fareham. Please label all clothes clearly, including shoes.

Year R children will also require a set of waterproofs and wellington boots to be left in school.

Water Bottles can be purchased from the school office at £1.00 each.



## **Parent helpers**

We are keen to welcome parents into school to help. Please contact the School Office for an Information Pack if you are interested. All parent helpers will be subject to a check by the Disclosure and Barring Service and will be required to complete an application form which includes signing a 'Declaration in Relation to the Rehabilitation of Offenders Act 1974 (Exemptions) Order 1975'.

## **Crofton Hammond Infant, Parents & Staff (CHIPS)**

As a parent of a pupil at Crofton Hammond Infants you will automatically become a member of CHIPS. This is an association to support the school both financially through fund raising, and organising social events for the children and parents, which we believe, gives socialising opportunities for the school community.

This organisation can only continue with the good will and support of the hard working committee members and all of those who help to support CHIPS' activities. They will be happy to answer any of your questions about CHIPS and will welcome any ideas for fund raising or social occasions.

## **Wraparound Care**

Our popular wraparound care consists of a breakfast club from 7.30am until the start of the school day and an afterschool club until 5.45pm. Please see our website for more information.

## **Meals at School**

Once children attend full time, they may have a free hot school dinner which is prepared in our own school kitchen by Hampshire Caterers (HC3S). There is a meat and a vegetarian option each day along with either a picnic or jacket potato option.

Alternatively, you can provide a packed lunch, in a small lunch box, clearly marked with your child's name.

Please note we are a nut free school.



Children may bring water to school in a named water bottle. However do not send hot drinks, drinks in glass containers or fizzy drinks. Children are encouraged to drink water whenever they need it.

A fruit or vegetable snack is provided free of charge for every child during the midmorning break as part of the Fruit in Schools scheme.

Children are entitled to a free 1/3 bottle of milk each day up until their fifth birthday. If they would like to continue with the milk, this can be purchased through the Cool Milk Scheme.

### **Promoting a Healthy Lifestyle**

Children at our school spend a large part of their day outdoors. They can choose from a variety of activities and skills building games, including lunchtimes, in order to gain positive attitudes about exercise. This encourages the children to play more successfully at playtime.

A range of different activities are offered to all children through our school clubs, many of which take place after school. Children respond enthusiastically to these varied opportunities to develop their interests and to be more active.

We encourage children and parents to walk or ride to school wherever possible and provide a cycle shelter for bikes and scooters. Parent Shelters are provided in the event of bad weather.



We actively encourage enjoyment of outdoor education, both in and out of our grounds. The school gives priority to the use of the local area and environment because of the impact on children's learning and enjoyment of topics. An outdoor classroom has been built in our school grounds, along with a 'Jungle Trail', a Play Train and Role Play area. Key Stage 1 children 'Walk the Mile' every day which helps with both fitness and well-being. Children are encouraged to be active during the day. Active learning is a key focus in lessons with 'Wake and Shake' opportunities offered as and when appropriate. The large climbing frame and small play apparatus are used during breaks. A climbing frame and outdoor activities are offered at all times to children in the Reception classes. An outdoor classroom provides shelter for class use during the day.

We use our P.E. funding to employ a qualified PE coach one day a week to provide extra opportunities for the children and to develop staff expertise.

We also support the emotional wellbeing of our children through the use of the Bounce Emotions and Self-Regulation programme and have a trained Emotional Learning Support Assistant.

### **Service Families**

We support the children of our parents in the Armed Forces through our weekly Musketeers club. We also provide family support and events throughout the year.

### **Local Education Authority**

Any information which is required from the Education Department can be obtained from: The Director for Education, Children's Services, The Castle, Winchester, Hants, SO23 8UG. Telephone Number: 01962 841841.

### **Absences**

If your child is absent from school for any reason, please contact the school as soon as possible, ideally by 09:00am on the first day of absence. You can either call or email the school office. If your child's absence is not reported, we will make contact to ascertain the reasons for the absence.

The school needs to be advised in advance of any planned absences via the completion of a Leave of Absence Form (available from the office of website). The Headteacher will review the reason annotated and provide a decision on whether the absence is authorised or unauthorised.

A copy of the school's Attendance Policy is available from the school office or from our website.

## **11. PROBLEMS/COMPLAINTS**

If you have any worries or queries concerning your child in school please do not hesitate to come in and discuss them with the class teacher or the Head teacher.

The School Complaints Procedure is on our website.

The School also fully supports the Complaints Procedure for the Local Education Authority about the National Curriculum, Religious Education and related matters.

If you have a problem or unfortunately wish to make a complaint, Hampshire County Council procedures must be followed. This states that:

1. Informal - as stated above
2. Formal complaint to the Chair of the Governing Body, Mr Phil Hodges (via the Clerk to Governors)
3. Formal complaint to the County Council - Children's Services, The Director for Education, The Castle, Winchester, Hants, SO23 8UG. Telephone Number: 01962 841841.