

# CROFTON HAMMOND INFANT SCHOOL

## ONLINE SAEFTY POLICY

This policy should be read alongside Crofton Hammond Infant School's policies and procedures on child protection and safeguarding.

The purpose of this policy statement is to:

- Ensure the safety and wellbeing of children is paramount when adults or children are using the internet, social media or mobile devices.
- Provide staff and volunteers with the overarching principles that guide our approach to online safety.
- Ensure that, as a school, we operate in line with our values and within the law in terms of how we use online devices. The policy statement applies to all staff, volunteers and children at Crofton Hammond Infant School.

### LEGAL FRAMEWORK

This policy has been drawn up on the basis of legislation, policy and guidance that seeks to protect children in England. Summaries of the key legislation and guidance are available on:

- **Online abuse** [learning.nspcc.org.uk/child-abuse-and-neglect/online-abuse](https://learning.nspcc.org.uk/child-abuse-and-neglect/online-abuse)
- **Bullying** [learning.nspcc.org.uk/child-abuse-and-neglect/bullying](https://learning.nspcc.org.uk/child-abuse-and-neglect/bullying)
- **Child protection** [learning.nspcc.org.uk/child-protection-system](https://learning.nspcc.org.uk/child-protection-system)

### We believe that:

- Children and young people should never experience abuse of any kind.
- Children should be able to use the internet for education and personal development, but safeguards need to be in place to ensure they are kept safe at all times.

### We recognise that:

- The online world provides everyone with many opportunities; however it can also present risks and challenges.
- We have a duty to ensure that all children and adults at Crofton Hammond Infant School are protected from potential harm online.
- We have a responsibility to help keep children safe online, whether or not they are using a school network and devices.
- All children, regardless of age, disability, gender reassignment, race, religion or belief, sex or sexual orientation, have the right to equal protection from all types of harm or abuse.
- Working in partnership with children, young people, their parents, carers and other agencies is essential in promoting young people's welfare and in helping young people to be responsible in their approach to online safety.

### We will seek to keep children and staff safe by:

- Appointing an online safety coordinator who is also a Designated Safeguarding Lead – this is Ruth Halbauer.
- Providing clear and specific directions to staff and volunteers on how to behave online.
- Supporting and encouraging children to use the internet in school in a way that keeps them safe and shows respect for others.
- Teaching online safety every half term as a minimum, but also whenever required.
- Supporting and encouraging parents and carers to do what they can to keep their children safe online at home.
- Developing an online safety agreement for use with our children.
- Developing clear and robust procedures to enable us to respond appropriately to any incidents of inappropriate online behaviour, whether by an adult or a child/young person.
- Reviewing and updating the security of our information systems regularly with support from Agile.

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- Ensuring that user names, logins, email accounts and passwords are used effectively.
- Ensuring personal information about the adults and children who are involved in our organisation is held securely and shared only as appropriate.
- Ensuring that images of children and families are used only after their written permission has been obtained, and only for the purpose for which consent has been given.
- Providing supervision, support and training for staff about online safety.
- Examining and risk assessing new technologies before they are used within school.
- Having filters on school systems to prevent access to harmful content
- Pupils should be taught to be critically aware of the materials they read and shown how to validate information before accepting its accuracy.
- Staff will be required to read and sign our Acceptable use of ICT document.

### If online abuse occurs, we will respond to it by:

- Having clear and robust safeguarding procedures in place for responding to abuse (including online abuse).
- Providing support and training for all staff and volunteers on dealing with all forms of abuse, including bullying/cyberbullying, emotional abuse, sexting, sexual abuse and sexual exploitation.
- Making sure our response takes the needs of the person experiencing abuse, any bystanders and our organisation as a whole into account.

Reviewed: **October 2021**

Signature of Chair of Governors:

Date of next review: **October 2023**